

Agenda 26th July 2013

Agenda: Club Meeting, 26th 2013, 7:30pm

Location: The Biddick Inn

1	Welcome & Chair's Opening Remarks	Actions
	<ol style="list-style-type: none"> 1. Members present: 2. Apologies received: Gabor Kuti, 	
2	Previous Minutes	Actions
	<ol style="list-style-type: none"> 1. Accept previous minutes? 	
3	Membership	Actions
	<ol style="list-style-type: none"> 1. How many members do we currently have? 	
4	Treasurer's Update	Actions
	<ol style="list-style-type: none"> 1. Believed that club has funds of £337.80 – payment due to Mike Jenkins has been made. 2. Change of signatories has been completed. 3. Hand over of cheque book etc. 	
5	Qualifications & Training Updates	Actions
	<ol style="list-style-type: none"> 1. Mike has passed Level 1 	
6	Beginners / Training Sessions	Actions
	<ol style="list-style-type: none"> 1. Update from Mike on current situation. 2. QUESTION – do we have the resources – i.e. people - to be able to run a session, and on an ongoing basis? 3. QUESTION – is it financially viable? 4. QUESTION – do we do it? 5. If 5 is yes.....how do we do it – need to plan how we will organise ourselves, fee taking, equipment hire & monitoring, group control, activities etc. 	
7	Trips (Meetings act only to allow discussion – the trips are not official Roker Canoe Club trips.)	Actions
	<p>Tryweryn? Washburn?</p>	
8	Any Other Business	Actions
	<p>MJ finding Secretary stuff too much.....anyone else? Duncan Craig – possible member – Level 2 coach – needs First Aid refresh.</p>	
9	Next Meeting	Actions
	<p>A date and time for the next meeting was not agreed but it will probably need to take place before the beginner / training sessions commence.</p>	

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Summary of Actions:

Actions remaining open.....

No	Action	Action Raised	Duty	Status
1	Arthur to make sure there are completed membership forms for all members and fees are paid.	10/05/13	Arthur	
2	Mike to make sure Arthur has copies of the current membership form	10/05/13	Mike	Done
3	Mike to make the new membership form available for download from the club website	10/05/13	Mike	Done
4	Mike to speak to Lisa and assist with getting change to signatories.	10/05/13	Mike	Done
5	Mike to confirm whether or not First Aid is a pre-requisite for Level 1.	10/05/13	Mike	Done
6	Mike to apply for NE Sports Bursary funding on behalf of other 4 coaching candidates.	10/05/13	Mike	Done
7	Arthur & John to get 2 Star Award validated by BCU	10/05/13	Arthur, John	
8	Chris, Lisa, Arthur & John to apply to register as coaches subject to pre-requisites being obtained	10/05/13	Chris, Lisa, Arthur, John	
9	Mike to discuss with Fergus the best day to run sessions.	10/05/13	Mike	Done
10	Mike to discuss with Fergus the costs for hiring kit & the centre.	10/05/13	Mike	Done
11	Mike to discuss with Fergus the insurance aspects. Do we need to sign people as members at first?	10/05/13	Mike	Done
12	Mike to make sure that the Club membership form is available on the website.	10/05/13	Mike	Done
13	Mike to look into the grant application procedure and perhaps come up with a provisional project outline.	10/05/13	Mike	In hand

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