

Minutes - ROKER CANOE CLUB COMMITTEE MEETING

26TH NOVEMBER 2015 - BIDDICK INN, FATFIELD, WASHINGTON

- **Apologies:** Beccy Hamilton.

- **Minutes of previous meeting** – available on the website.

- **Matters Arising & Action Points from previous minutes**
 1. Pool sessions were covered in the general business items
 2. Mike apologised for the late publication of the last meeting minutes. These may be found on the club website under Resources/Meetings
 3. Advertising & Promotion: it was agreed that this would be carried forward as at the moment we are running at capacity at pool sessions. To be re-considered once back at Hetton lake.

- **Correspondence**
 1. Mike advised that the new Insurance certificate had been received.
 2. Mike circulated documents from British Canoeing concerning 2 persons about whom warnings have been issued.

- **General Business Items**
 1. Finances – account signatories have now been changed – Arthur Cornell and Chris Parker added and Lisa Hamilton removed. It was agreed the Chris as Treasurer is to investigate transferring the account to a bank with a branch that is more convenient to him than HSBC
 2. It was advised that the BCU renewal will be due on 7th Jan 2016 but no paperwork has yet been received.
 3. DBS – Mike and Arthur to provide identification to enable Beccy to process DBS info for Beccy to process. Beccy to investigate whether Martin and Keith may require DBS checks.
 4. Mike advised that his First Aid has expired. Mike to find First Aid course. Arthur to check his First Aid validity and if necessary to also go on course.
 5. Pool sessions:
 - Discussed building access and concerns raised about RCC accessing the pool before 7pm on Tuesdays. MJ advised that Farringdon schools have advised that they are suggesting to the swimming class that are in up to 7pm that they finish at 6:45. Arthur expressed concern at the situation and requested a meeting with the school. Addendum: Arthur withdrew this request but wished that his concerns about the situation be recorded.

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- It was agreed that prior to the next pool session a discussion should take place around the structure of the sessions and how they are organised, with a view to making any changes such as splitting into 2 x 1 hour slots, rolling clinics etc. in the New Year.
 - Mike advised that he had been in discussions with the swimming pool person at Farringdon with regard to pool-side storage of kit. Was advised that there were alternative storage locations potentially available. Meeting to hopefully take place with head of PE at school. Action Point: Mike to contact school if nothing is heard in next 2 weeks.
 - Due to the current bags leaking and getting people's cars wet it was agreed that people would look for alternatives such as very large builder's buckets etc.
6. It was agreed that our key objectives should be that we get coaches to MWE in WW Kayak, persons to 4 Star WW Kayak, continue with Go Canoeing sessions and try to remain an 'entry-level' type of club. To be reviewed as year progresses.
 7. It was agreed that Mike would speak to Beccy and Naomi to sound out interest in 4 Star Canoe, that the grant application for 2016 be reviewed and safety equipment added on before submission.
 8. Discussed the running of trips at a level to suit some of the more novice paddlers. Agreed that this was a good idea and it was suggested that Falstone to Bellingham may be a good choice.
 9. It was agreed that the current availability of personal safety equipment is sufficient for river trips etc., but as it is personal and not club-owned that additional kit should be added to the 2016 grant application.
 10. It was advised that Chris and Beccy will not be at the pool session on 1st December as they are attending the RDT.
 11. Discussed trips for 2016 and the possibility of trips on the Tweed and Great Glen, but no decision was made although interest was expressed.
 12. Arthur is to check the availability of the bowling alley in Sunderland for a Xmas Do, Mike to send communication to gauge interest once possible date is established.
- **Any other business**
 1. Mike to contact Hetton to discuss the storage situation with particular reference to open boats and wet kit during summer season. Possibility of container etc.
 2. If there is no scope at Hetton, Mike to contact Ashley Tuck
 3. Mike to speak to Ashley about the A690 Youth Project
 4. Mike to speak to Ashley about the Paddlesport Network.
 - **Date of next meeting – 28th January 2016**

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- **Action Points:**
 1. **Chris to investigate changing bank**
 2. **Mike & Arthur to provide Beccy with required identification.**
 3. **Beccy to advise if Keith & Martin need to do DBS**
 4. **Mike to find First Aid Course (RDT)**
 5. **Arthur to check his First Aid Certificate validity**
 6. **Coaches to discuss pool session organization changes with attendees**
 7. **Mike to contact Farringdon regarding pool-side kit storage if no contact within 2 weeks.**
 8. **All to look for ideas for transporting wet kit in cars**
 9. **Mike to speak to Beccy & Naomi regarding 4 Star Canoe**
 10. **Mike to add additional safety equipment to 2016 grant application**
 11. **Arthur to check availability of Bowling alley & mike to notify members to gauge interest.**